Dear [SUPERVISOR’S NAME],

In successful health care systems, individuals working in patient safety, quality, and risk play a crucial role in advancing organizational goals. However, moving into these roles or expanding expertise in safety and quality requires a strong foundation in key concepts and practical applications.

The Institute for Healthcare Improvement's (IHI's) Patient Safety and Quality for Emerging Leaders course uses innovative teaching methods to enhance engagement and strengthen the skills of professionals responsible for supporting safety and quality efforts. I’m seeking your approval to attend the **IHI** **Patient Safety and Quality Improvement for Emerging Leaders** course beginning March 3, 2025.

**Why This Course?**

This hands-on course will empower individuals who work on a patient safety or quality team and who want to deepen their understanding of safety and quality concepts and their practical applications in a busy health system. Participants will learn from expert faculty in a supportive learning environment and gain actionable insights they can immediately apply in their daily work.

**Key Learning Outcomes**

After completing this online course, I will be able to:

* Analyze relationships and concepts in patient safety and quality.
* Describe the impact of external Influences on my organization's patient safety and quality agenda.
* Leverage the systems and processes for effective safety event management and learning.
* Identify my role in promoting and sustaining a culture of safety in my department and across the system.
* Explain quality and safety measures effectively and how quality Improvement can be of great benefit in prioritizing and improving those opportunities.

**Investment and Logistics**

* **Cost:** $900 (or $765 per person if three or more participants enroll together).
* **Time commitment:** ~16 hours over 14 weeks (self-paced online modules and live virtual sessions).
* **Continuing education:** CE credits are available for physicians, nurses, pharmacists, and quality and risk professionals.

Thank you for considering this investment in our organization and my professional development. I look forward to discussing this with you at your earliest convenience.

Best,

[YOUR NAME]