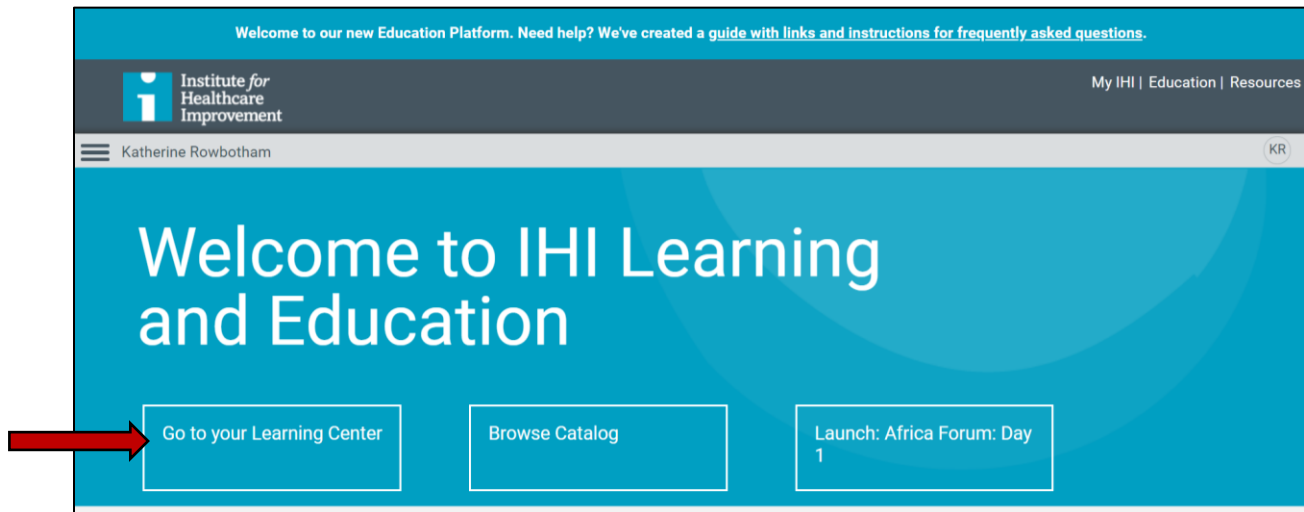
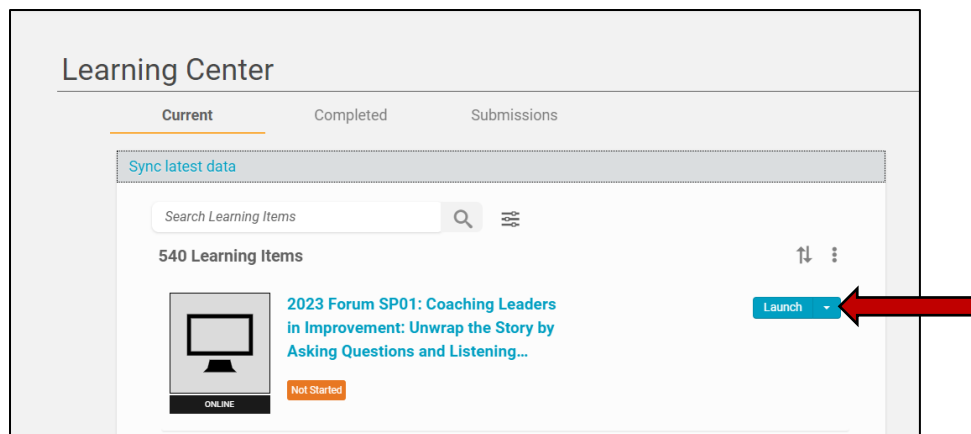


## Instructions for Claiming Continuing Education/Attendance Certificate

1. Visit the [IHI Education Platform](#).
2. Sign in with your MyIHI username and password.
3. From the homepage, select “Go to your Learning Center.”

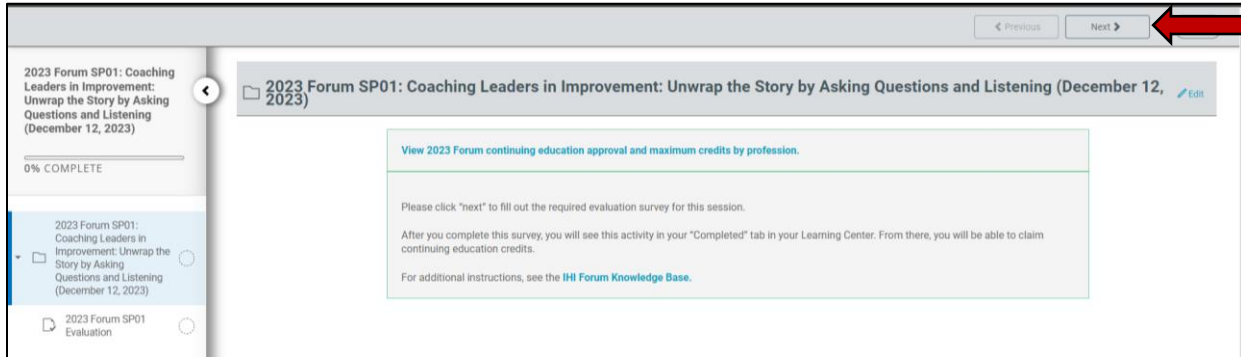


4. Under the default “Current” tab, find the sessions that you attended. Select “Launch” next to the session that you would like to claim.



# Instructions for Claiming Continuing Education/Attendance Certificate

## 5. Click “next” to advance to the evaluation.



2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)

0% COMPLETE

2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)

2023 Forum SP01 Evaluation

2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)

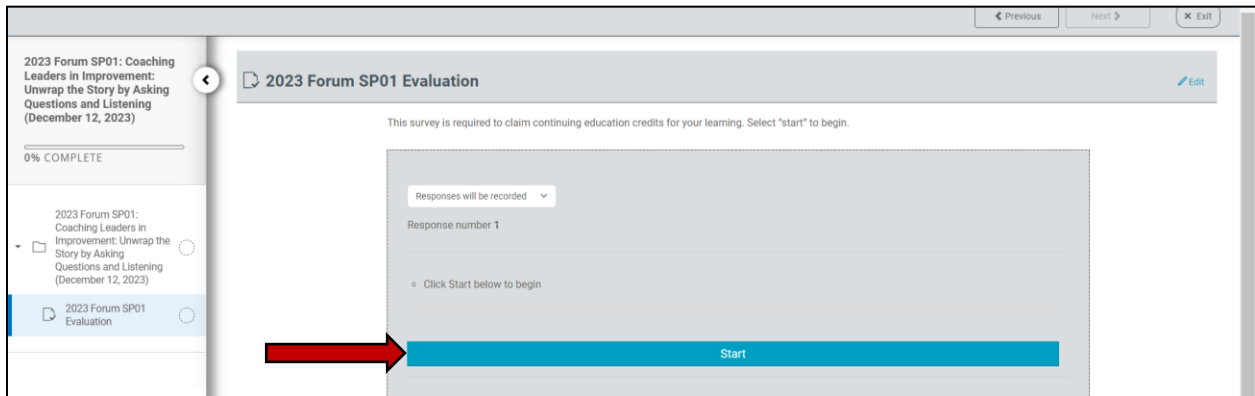
View 2023 Forum continuing education approval and maximum credits by profession.

Please click “next” to fill out the required evaluation survey for this session.

After you complete this survey, you will see this activity in your “Completed” tab in your Learning Center. From there, you will be able to claim continuing education credits.

For additional instructions, see the [IHI Forum Knowledge Base](#).

## 6. Select the evaluation and click “Start.”



2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)

0% COMPLETE

2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)

2023 Forum SP01 Evaluation

This survey is required to claim continuing education credits for your learning. Select “start” to begin.

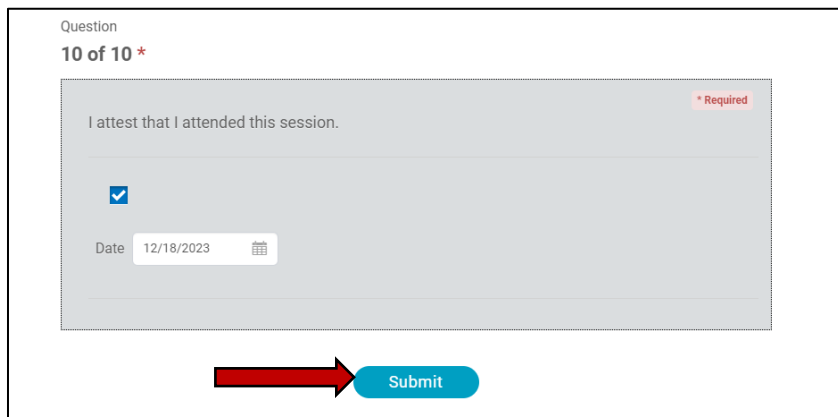
Responses will be recorded

Response number 1

Click Start below to begin

Start

## 7. Provide your feedback for each question and click “Submit” once you are complete.



Question

10 of 10 \*

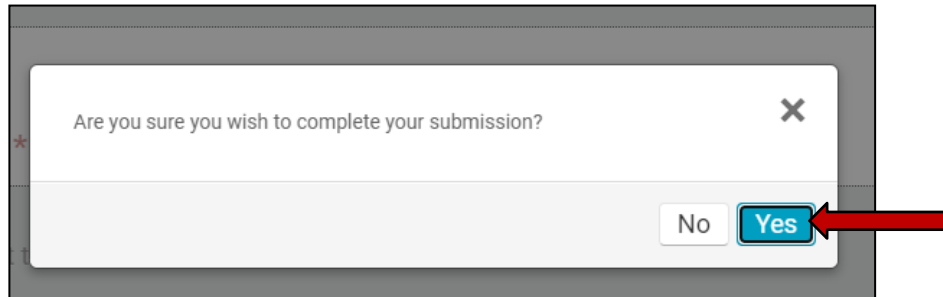
I attest that I attended this session. \*

12/18/2023

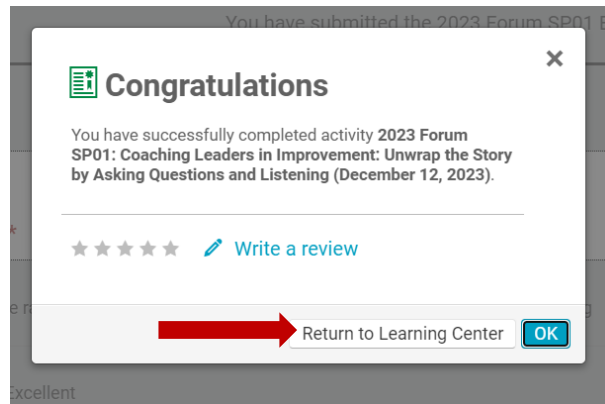
Submit

## Instructions for Claiming Continuing Education/Attendance Certificate

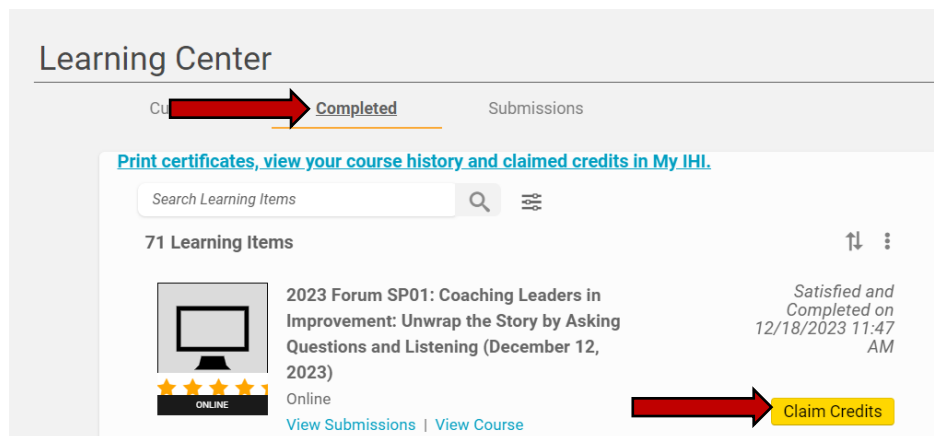
8. Confirm your selection by clicking “yes” on the popup.



9. Click “Return to Learning Center.”




10. Under the “Completed” tab, select “Claim Credits.”



**11. Make your selection(s) and click “Submit.”**

Claim Credits | IHI - Institute for Healthcare Improvement


Credit Type	Credit Value	Claim
CPPS Recertification	2.50	<input type="checkbox"/>
US Physician course	2.50	<input type="checkbox"/>
Pharmacist CPE	2.50	<input type="checkbox"/>
Nursing Contact Hours	2.50	<input type="checkbox"/>
General Attendance	2.50	<input type="checkbox"/>
Certified Professionals in Healthcare Quality	2.50	<input type="checkbox"/>

 **Submit**

**12. Confirm your credit selection.**

Institute for Healthcare Improvement


Please confirm your credit selection


**No** **Yes** 

**13. Navigate back to your “Completed” tab. Select the link titled “Print certificates, view your course history and claimed credits in My IHI.”**

Learning Center

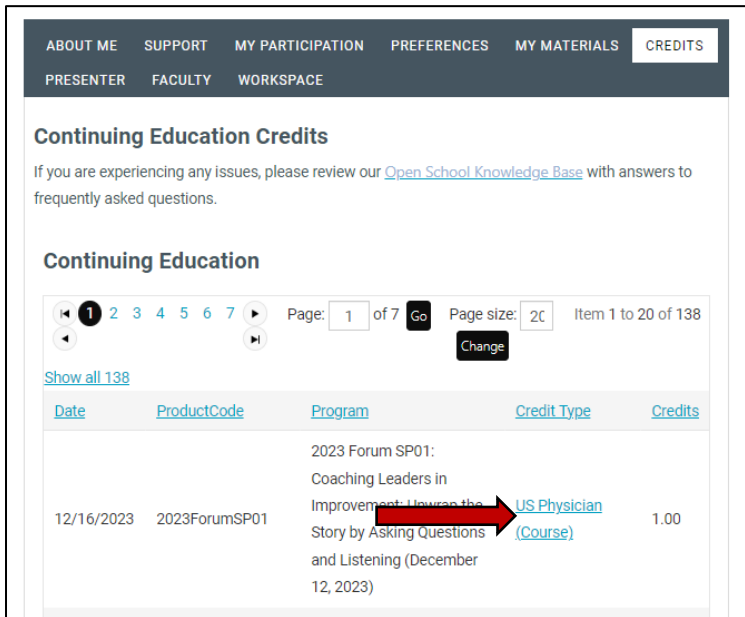
Current **Completed** Submissions

 [Print certificates, view your course history and claimed credits in My IHI.](#)

Search Learning Items 

40 Learning Items

14. Click the linked credit type beside your selection. Please note that it can take up to 24 hours for the certificate to populate.



**Continuing Education Credits**

If you are experiencing any issues, please review our [Open School Knowledge Base](#) with answers to frequently asked questions.

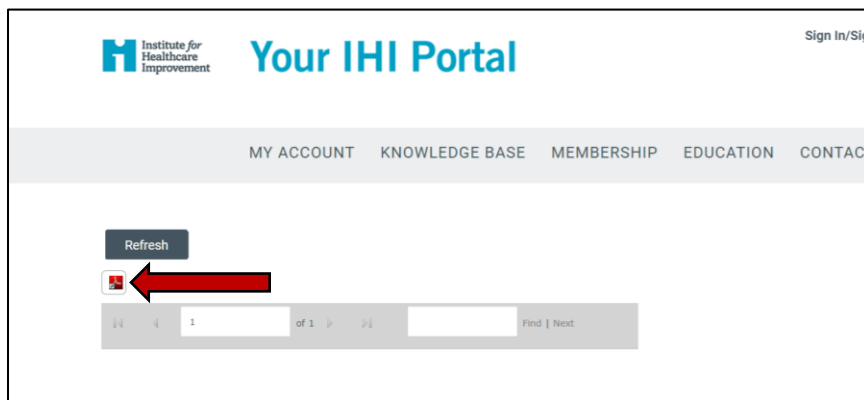
**Continuing Education**

Page: 1 of 7 Go Page size: 20 Change Item 1 to 20 of 138

[Show all 138](#)

Date	ProductCode	Program	Credit Type	Credits
12/16/2023	2023ForumSP01	2023 Forum SP01: Coaching Leaders in Improvement: Unwrap the Story by Asking Questions and Listening (December 12, 2023)	<a href="#">US Physician (Course)</a>	1.00

15. The certificate will display on a new page. A PDF copy can be downloaded by selecting the small red PDF icon as shown below.



**Your IHI Portal**

Sign In/Sign Out

MY ACCOUNT KNOWLEDGE BASE MEMBERSHIP EDUCATION CONTACT

Refresh

1 of 1 Find | Next