



CPPPS

CERTIFIED
PROFESSIONAL
IN PATIENT SAFETY

CPPPS Recertification Informational Session

Wednesday, January 15, 2025 | 12:00 – 1:00pm ET



Certification Team



Patricia McGaffigan, RN, MS, CPPS
President, CBPPS
Senior Advisor, Safety, IHI



Sarah Blossom, ICE-CCP
Director, Certification



Krissy Cronin
Project Manager



Zoë Mahoney
Project Manager



About CPPS

The Certified Professional in Patient Safety credential (CPPS)[™] is earned by professionals who have demonstrated a high level of proficiency in the core standards of patient safety by passing a rigorous and thorough evidence-based and psychometrically-sound examination.

The CPPS program is fully accredited by the National Commission for Certifying Agencies (NCCA), the accrediting body of the Institute for Credentialing Excellence (ICE).

ACCREDITED
CERTIFICATION PROGRAM



NCCA BY ICE



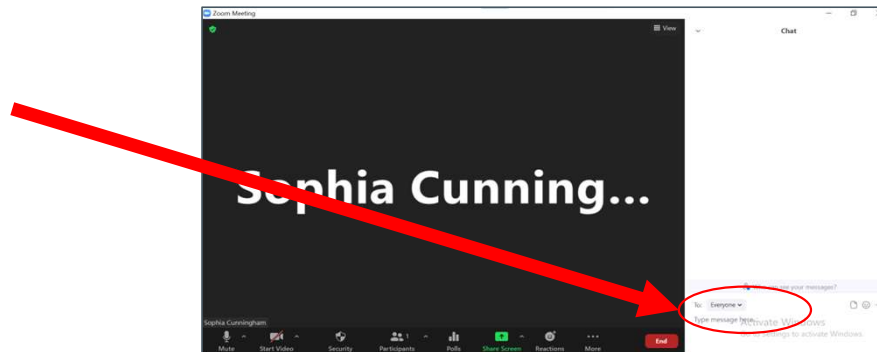
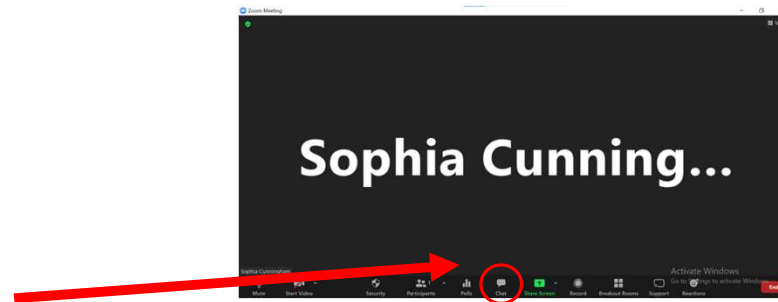
Agenda

1. Maintaining your CPPS Designation
2. Frequently Asked Questions
3. Question and Answer



Chat Panel

- Click the Chat button at the bottom of the screen to open the chat in the side bar.
- Type your message in the field at the bottom of the side bar.
- Make sure you're sending to "Everyone" or to the host. Press enter to send.



Maintaining your CPPS Designation

3-year recertification period

Recertification may be achieved by:

- 45 credits of documented continuing education and/or other qualified activities
- Re-testing

Continuing education courses and other qualified activities must address at least one of the tested domains

Many of IHI educational offerings are approved for CPPS CE credit

Recertification Handbook at www.ihi.org/cpps



Frequently Asked Questions



What is the purpose of recertification?

- To promote continued competence in the field of patient safety.
- Public confidence
- Career advancement



How do I know if the activity will be accepted?

- All continuing professional education that follows the CPPS Content Outline is accepted .
- CE options include: educational programs, self-study, CPPS item writing, academic course work, and more.
- There are many ways to obtain credits toward your CPPS recertification. The CBPPS has pre-approved the programs listed on the CPPS Continuing Education Credits web page.
- The certification team is always happy to review your activity before you submit!



How do I submit my application and pay the recertification fee? Are there any discounts?

Recertification Fee:

US: \$225

International: \$275*

CPPS Exam Fee:

US: \$549

International: \$649*

**International fee includes an additional processing fee to cover higher administration expenses outside the US.



Scan and email application to cpps@ihi.org (*preferred*)



Mail:

Institute for Healthcare Improvement
ATTN: CPPS Recertification
53 State Street, 18th Floor
Boston, MA 02109



How do I complete my application?

Do I need to send my certificates?

Where are the type and content codes?

PATH II: CPPS Recertification by Examination

To be eligible for recertification by examination, the certificant must sit for and pass the CPPS examination within one year prior to their certification expiration date.

Continuing Education (CE) Tables

Type	Type Code	Description	Documentation
Education program And/or Self-study, including audio conference, or online education program	A	Participation in a lecture, workshop, education session or case presentation provided by a professional healthcare association/society, healthcare facility, or an industry-recognized provider of education. Multiple participations in the same course may only be counted once. The provider must award CEs or a similar measure of continuing education	Certificate of attendance/certificate of completion with CE hours earned.
Academic coursework (in person or online)	B	From an accredited college or university (1 semester credit = 15 CEs; 1 trimester credit = 12.5 CEs; 1 quarter credit = 10 CEs).	Grade report or copy of transcript.
Professional speaking/teaching	C	At an educational program or a meeting of a national, regional, state, or local professional association/society. Credit may be declared for twice the length of the educational program or speech. Multiple presentations of the same speech/program may only be counted once.	Letter from the organization to which you spoke or copy of conference book indicating session.
Academic course development	D	Academic course developed and accepted as part curriculum. Content relates to one of the exam domains. Credit may be declared for twice the length of the academic course (double credit in Type B above)	Documentation from the academic institution in which the course has been presented.
Item writing	E	For the CPPS Certification Examination, SAE, or Review Course. 0.5 CEs are awarded for each accepted test item.	Letter from CBPPS Credentialing Center.
Self-Assessment Examination	F	Completion of the Self-Assessment Examination provided by CBPPS earns 2 CEs.	Individual Mastery Report email from PSI.
Authoring/Publishing	G	Authoring a chapter in a published book earns 10 CEs.	Copy of the book chapter or article(s).





CPPS RECERTIFICATION APPLICATION

Date Certified (MM/DD/YYYY): 01 / 02 / 2022

Name: Jane B. Smith

First Middle Initial Last

Organization: Institute for Healthcare Improvement

Job Title: Project Manager

Mailing Address: 53 State St 18th Floor, Boston, MA 02109

Contact Phone: (617) 391-9927

Email: cpps@ihi.org

PATH I: Recertification by Continuing Education (CE) Hours

Requirements:

- Certificant information
- Completed *Continuing Education Documentation* worksheet *
- Hardcopy documentation for hours claimed *Type code & content code can be found on pages 3-5.
- Recertification fee

PATH II: Recertification by Examination

- Certificant information
- PSI passing score report

I hereby verify that the information contained in this recertification application is true and accurate.

Jane B. Smith

Signature
01 / 15 / 2025

Date



PAYMENT (PATH 1: Continuing Education *only*)

Please visit <https://my.ihi.org/cppsrcertification> to pay online.

Amount:

- United States: \$225 US
- International: \$275 US*

**International fee includes an additional processing fee to cover higher mailing expenses to addresses outside the US.*

Receipts available upon request.



CONTINUING EDUCATION DOCUMENTATION

Title and Description of Activity	Provider or Sponsoring Organization	Date of Activity	Content Code (1-4)	Type Code (A-K)	CE Hours	Documentation Attached?
PS 101: Introduction to Patient Safety	IHI	1/31/23	1-4	A	1.25	<input checked="" type="checkbox"/>
CPPS Online Review Course	IHI	5/13/23	1-4	K	6.00	<input checked="" type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

This certificate is awarded to
Jane B. Smith
 for participating in the
PS 101: Introduction to Patient Safety

This continuing education activity carries 1.25 Contact Hours.

January 31, 2023
 Online

Kedar S. Mate, MD
 President and CEO
 Institute for Healthcare Improvement

ihi.org

This certificate is awarded to
Jane B. Smith
 for participating in the
CPPS Online Review Course

This continuing education activity carries 6.00 Contact Hours.

January 4, 2023 - May 13, 2023
 Online

Kedar S. Mate, MD
 President and CEO
 Institute for Healthcare Improvement

ihi.org



Type Code & Content Code

The **Type Code (A-K)** is used to identify the activity type (ex. Educational program, Academic course work, Professional speaking/teaching, etc.)

Type	Type Code	Description	Documentation
Education program And/or Self-study, including audio conference, or online education program	A	Participation in a lecture, workshop, education session or case presentation provided by a professional healthcare association/society, healthcare facility, or an industry-recognized provider of education. Multiple participations in the same course may only be counted once. The provider must award CEs or a similar measure of continuing education	Certificate of attendance/certificate of completion with CE hours earned.
Academic coursework (in person or online)	B	From an accredited college or university (1 semester credit = 15 CEs; 1 trimester credit = 12.5 CEs; 1 quarter credit = 10 CEs).	Grade report or copy of transcript.
Professional speaking/teaching	C	At an educational program or a meeting of a national, regional, state, or local professional association/society. Credit may be declared for twice the length of the educational program or speech. Multiple presentations of the same speech/program may only be counted once.	Letter from the organization to which you spoke or copy of conference book indicating session.
Academic course development	D	Academic course developed and accepted as part curriculum. Content relates to one of the exam domains. Credit may be declared for twice the length of the academic course (double credit in Type B above)	Documentation from the academic institution in which the course has been presented.

The **Content Code** is required to confirm the activity submitted relates to the CPPS content outline.

Content Code	CPPS Content Outline Category
1	Culture
2	Systems Thinking, Human Factor Engineering, and Design
3	Safety Risks and Responses
4	Performance Measurement, Analysis, Improvement and Monitoring



Examination Content Outline

1	Culture	20
A	Culture of Safety	
1	Organization Culture (e.g., Just, Non-hierarchical, Psychological Safety)	
2	Organizational Infrastructure and Requirements	
3	Safety Climate/Healthy Work Environment	
4	Communication and Collaboration	
5	Learning Culture	
6	Event Response	
B	Leadership and Outreach	
1	Organizational Leadership and Outreach	
2	Community/Group Leadership and Outreach	
3	Individual/Team Leadership and Outreach	
2	Systems Thinking, Human Factors Engineering, and Design	20
A	Systems Thinking	
1	Systems Thinking Models (e.g., SEIPS) and Frameworks (e.g., Safety I & II, High Reliability)	
2	System Complexity	
3	Systems Approaches and Principles	
B	Human Factors Engineering	
1	Cognitive Bias	
2	System Constraints/Barriers	
3	Human Factors and Ergonomics	
4	Human Capacity	
C	Design	
1	Usability/Functionality	
2	Workflow	
3	Resources (e.g., Supplies, Cost/Benefit)	
4	Technology, Equipment, and Environment	
3	Safety Risks and Responses	35
A	Risk Assessment	
1	Escalations, Reporting Systems, and Communication Methodologies	
2	Severity of Incident	
3	Process and Data Analysis	
4	Transitions of Care	
5	Environmental Hazards	
6	Settings/Care Location	
7	Work Environment and Psychological Safety	
8	Sociodemographic/Population-Specific Stratification and Assessment	
B	Risk and Harm Recognition	
1	Diagnosis	
2	Medication Management and Use Process	
3	Interventions, Surgery, Diagnostic and Therapeutic Procedures	

4	Patient Deterioration	
5	Health Care Acquired Conditions and Infections	
6	Inequities (e.g., Sociodemographic, Population, Condition-Specific, and Workforce)	
7	Physical and Non-Physical Violence and Incivility	
8	Over/Under Treatment and Omissions	
9	Emergency Preparedness	
C	Barriers to Safety	
1	Human/Financial Resources	
2	Supplies and Shortages	
3	Technological Factors (e.g., interoperability)	
4	Inequities in Care (e.g., Access, Language, Technology, and Health Literacy)	
5	Care Fragmentation/Transitions	
6	Extra-organizational Challenges (e.g., pandemics, regulations, policies)	
D	Patient and Workplace Safety Responses	
1	Protocols and Checklists	
2	Safety Systems (e.g., rapid response, proactive, environmental, EHR)	
3	Risk Management	
4	Peer/Team Support (e.g., safety huddles, debriefings, de-escalation)	
5	Communication and Resolution Programs	
4	Performance Measurement, Analysis, Improvement and Monitoring	25
A	Measurement	
1	Process Mapping	
2	Process, Outcome, and Balance Measurement Design	
3	Data Collection and Analysis	
4	Data Visualization	
B	Review and Analysis	
1	Analysis Tools	
2	Analysis and Review Process (e.g., risk, events, hazards)	
3	Approaches to Reviews and Analysis (e.g., proactive and reactive events)	
4	Barriers to Review and Analysis	
C	Improvement and Sustainability	
1	Improvement Models	
2	Design, Selection, and Implementation	
3	Communication and Education	
4	Evaluation of Event/Process Response	
5	Hierarchy of Hazard Reduction	
6	Change Management	
7	Monitor Change	

100 TOTAL ITEMS



Questions, Discussion and Reflections



Thank you!!!

Questions?

Email us at cpps@ihi.org

